

CKM HISP COUNCIL
August 1, 2007 Board Meeting
MINUTES

Members Present: Laura Knauss, Ann Thompson, Denay DeGuzman, Merete Glick, Kirstie Wilson, Suzanne Taylor, Linda Masuda, Sharon Sommer, Pat Clark, Cindy Cooke, Candace Adams, Mary Gevercer, Gail Zimmerman

Absent: Ted Woodward, Sharon Wong, Neil Matsuoka, Cathy Yayasaki, Cathy Morrison.

The meeting was called to order at the home of Laura Knauss. The Board thanks Laura for hosting the meeting.

- I. **Welcome and Introductions.** The members introduced themselves.
- II. **Reading and Approval of the Minutes.** The reading of the minutes of the June 2007 Board Meeting was tabled until further notice.
- III. **Treasurer's Report.** The Treasurer presented a proposed budget. After discussion, it was moved, seconded, and approved that the Budget, as modified, be accepted.
- IV. **Coordinator's Report.** Gail reported that all freshman classes for HISP ninth grade students are filled for 2007-2008 school year. Orientation for HISP students is planned for the same day as all ninth graders, August 27, 2007. Gail needs parent volunteers from 9:00 a.m. until Noon on August 27. There are a couple of openings for the twelfth grade class. The tenth and eleventh grade classes are full. Gail also prompted a discussion about the importance of "Meet the HISP Teachers Night". Consensus of the Board was to keep as in previous years.
- V. **Newsletter.** Sharon Wong will report newsletter deadlines at the next Board Meeting.
- VI. **Old Business.** Volunteer/HISP Interest survey form is in the process of being re-designed by Suzanne Taylor.
- VII. **New Business.**
 - A. Review of By-laws/Committee Structure/Assignments (Laura).

- B. Committee Chairs were established for Teacher Appreciation Night:
Candace Adams/Mary Gevercer.
- C. HISP Orientation/Meet the Teacher scheduled for September 11, 2007.

VIII. Next Board Meeting. September 11, 2007, 6:00 p.m. preceding
HISP Orientation.