

**CKM HISP Council
January Board Meeting
January 16, 2007**

Meeting called to order at 6 p.m.

Members Present: Ann Thompson, Denay DeGuzman, Gail Zimmerman, Dale Stark, Kirstie Wilson, Sharon Wong, Merete Glick, Kathy Kindall, Suzanne Taylor, Candice Adams.

Guests: Nancy Anton

Absent: Laura Knauss, Vicky Kataoka, Cathy Yayasaki, Linda Masuda, Farla Kaufman, Jessie Gaston, Kate Williams, Ted Woodward,

Minutes – *The minutes were read and approved by the Board.*

Treasurer's Report -

- We are doing great financially. We have about \$33K with only \$15K left in expenses.
- Linda will submit receipts for reimbursement for the pizza purchased for Orientation, as well as the Costco receipt for other items purchased for that event; currently the whereabouts of both receipts are unknown, so her estimate of the costs will suffice.
- To date there have been no class field trips sponsored by HISP.
- Kirstie is currently working through the Tax Donation Letters that she is sending out to the HISP families who have made donations.

Vice President Report - The College Night and Financial Aid Night events were a great success. The cafeteria was full, with extra chairs brought in on both occasions. Advertising these types of events through Connect-Ed messages to the families is very effective.

Coordinator's Report -

- The first day of HISP visitation was smooth and steady; however, the crowd was the heaviest on the second day. Those helping at the HISP table feel that the event was well attended overall.
- HISP application acceptance is in full swing. Of the 43 complete applications received to date (and there have been several incomplete ones submitted), 25 are from boys and 18 are from girls, which is a new trend. Normally we have 2/3 female applicants to 1/3 male applicants.
- Open enrollment started today, January 16, and ends on January 19.
- A sign-up sheet was passed around to the board members asking for volunteers who would like to help monitor the upcoming HISP writing sessions.
- The high school exit exam will be administered on February 6 and 7.
- Both Mr. Powell and Gail sent in thank-you letters to the HISP council for the funds they received for supplies from HISP.

HISP Program Expenditure Requests -

- It was decided to increase the current \$1000 allotment for Cultural Event Workshops to \$2,000. Merete feels this is a good amount to work with. Cultural Event Workshops are scheduled for Friday, March 30.
- We decided that our donation to Grad Night will now be \$1000.
- New 10th grade history texts are needed, but rather than HISP purchase them, we all agree that these text books should be supplied by the school district.
- As we are in a good financial position, Gail will ask the HISP teachers if there are any other needs that they have this year that they would like the board to fund.
- It was briefly mentioned that maybe HISP could provide a portion of the funds needed to improve acoustics in the auditorium.

Field Trip Coordinator – No report

Newsletter -

- There was no December newsletter
- We are not sending the newsletter out by e-mail at this time.
- The donation thank-yous in the newsletters are all up to date.
- January 26 is the last day for article submission for the February newsletter.
- The date the newsletter will go out will depend on the date set for the Substance Abuse Discussion that we hope to hold at CKM.

Old Business - Candice will ask Stanley Winters from Kaiser if he is willing to come out to CKM to lead a discussion with parents on teen substance abuse. The discussion should cover warning signs, scenarios for confronting teens, setting limits and saying no, networking with other parents, and strategies for prevention, etc.

New Business -

Nancy and Laura met with principal Cynthia Clark about two items: 1) the one-semester computer class requirement and the need for a feasible way for students to test out of it and 2) the A-G Requirements and the role of CKM Administration (rather than parent volunteers) in monitoring and maintaining McClatchy's A-G Requirement.

- 1) As things currently stand, no student is able to pass the challenge exam for the computer class as the class content and the challenge test are not related. Other problems include the difference in computer terminology, and the various format shortcuts some of the students have been accustomed to using. One idea is that perhaps there should be either an after school test prep class (or maybe this could be held on Mondays during the gap time between zero period and first period) to help prepare students for taking the challenge test. Cynthia Clark was in agreement that this is an issue that needs attention, and was open the idea of a parent subcommittee on this topic. Gail noted her feeling that this computer class should really be handled by the middle schools, but that the HISP board is not prepared or willing to take this issue to the school board.
- 2) Cynthia acknowledged that the A-G Requirements issue is a priority and that it is the District's and school site administration's responsibility. With re-organization of her administration, she will include in the roles and

responsibilities of the VP of Instruction the monitoring. The subcommittee, if formed, can monitor the progress on this issue.

Nancy is moving forward to form a **HISP subcommittee** of interested parents to brainstorm options about these issues and others that may surface. Nancy will advertise in both the HISP newsletter and in the Lions Pride that a meeting for this purpose will take place at 5:30 p.m. on the second Tuesday in February (one hour before the HISP board meeting).

Next Board Meeting Date - Tuesday, February 13, 2007

Meeting Adjourned - 7:08 p.m